



Beavercreek VOLUNTEER APPLICATION

Beavercreek Senior Center / Golf Club / Parks and Recreation / Government Center

POSITION OF INTEREST

Senior Center

- Desk Receptionist
- Van Driver
- Van Escort
- Scheduler
- Kitchen/Dining Room
- Fitness Room
- Special Events
- Library
- Decorating

Shirt Size _____

Golf Club

- Ranger/Starter
- Groundskeeper
- Senior Advisory Board

Parks and Recreation

- Special Events
- Summer Programs

Government Center

- General Office

Other (Please specify)

Additional Details

- 1) Senior Center – Half day shifts are from 9 a.m. to 1 p.m. or from Noon to 4 p.m. on weekdays for Desk Receptionist, Van Driver and Van Escort positions. Scheduler shifts are more flexible; morning hours are preferred.
- 2) Golf Club – Shifts are for six hours as follows: 7 a.m. to 1 p.m., 8 a.m. to 2 p.m., 10 a.m. to 4 p.m., 1 p.m. to 7 p.m., 2 p.m. to 8 p.m.

Please indicate the shifts and days you are available to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM

PERSONAL INFORMATION

Name: _____

Address: _____ City: _____ Zip: _____

Telephone Number – Home: _____ Cell: _____

E-mail Address: _____

Note: You may be disqualified in certain positions with the City of Beavercreek if the results of the criminal background check reveal a particular criminal history.

Van Drivers Only

1) Do you have a valid Ohio Drivers License? Yes No

Drivers License No: _____ State: _____ Expiration: _____

2) Have you ever had your license suspended? Yes No

3) Do you have any driving restrictions? Yes No

4) Are you currently taking any medication that could impair your ability to drive a vehicle? Yes No

If you answered yes to questions 2 through 4 please explain below:

I understand that prior to starting a Volunteer position as a Van Driver I will be drug and alcohol tested and that accepting this position requires me to follow the City's Volunteer Drug Free Workplace Policy.

Signature

Date

All Volunteer Applicants

I affirm that all information provided in this application is true and accurate. I authorize the City of Beavercreek to complete an application verification to assist in determining my suitability as a Volunteer. I understand the background check will include, but not limited to, a criminal history and driving record. I also acknowledge that false statements are grounds for not being accepted.

I further understand that Volunteers are not covered by Workers' Compensation, and I will not hold the City of Beavercreek liable for injuries while volunteering for the City.

Signature

Date

THANK YOU FOR YOUR INTEREST IN VOLUNTEERING WITH US.

Return to City of Beavercreek, Human Resources, 1368 Research Park Drive, Beavercreek, Ohio 45432

For Human Resources:

- Verification BMV Admin Memo 7 Admin Memo 33 Drug Screen (if appropriate)
 Admin Memo 14 (if appropriate)