



### Events, Festivals and Parades

Organizations or groups interested in organizing a festival or event on City Streets that request a street(s) to be shut down should complete a [permit](#) and forward to the Public Service Department (via email to [bagford@beavercreekohio.gov](mailto:bagford@beavercreekohio.gov), mail or drop off in person at the City of Beaver Creek Public Works Department at 789 Orchard Lane) for a street blockage form. Public Service will forward this request to the Parks Department and then to the Police Department for their approval.

Runs and block parties, signs are posted and/or barricades are dropped off the day prior during the normal workday and picked up the following week during the normal workday.

### 5K Runs

Organizations or groups interested in organizing a run or walk (5K or otherwise) should request a permit from the Public Service Department. Approval process will follow the same route as festivals and parades: Public Service > Parks Department > Police Department. There are 2 acceptable 5k routes that have been approved by the City:

1. Start and end is at Dominick Lofino Park, the route takes runners through the neighborhood. Race organizer will be charged a \$100 application fee.
2. Start and end at E.J. Nutter Park, the route takes runners along Creekside Trail. This course is a loop, where runners will turn around prior to Grange Hall Road. There is no application fee for this route.

No race may begin or end at Beaver Creek Station, Fifth Third Gateway Park, Grange Hall Road Bike Access or Angels Pass. No new races will be accepted requesting to use the “popcorn festival” or “resolution” routes.

City streets will not be closed, nor will “No Parking” signs be posted.

Organizations will be required to provide volunteers at each cross street to aid in safety. These volunteers will need to wear safety vests and/or T-shirts identifying them as volunteers. A request for assistance may go out to the COPP organization.

Each department has the authority to reject the 5K permit and request revisions. The final approved application and course map will be held in the Public Service department. If a Department rejects the permit, it will be up to that office to contact the race organizer and notify the other departments.



# Beavercreek

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Application fees are due at the time of application and will be processed through the Public Works Department.

**Fees:**

- Block Parties: No charge
- 5k Run/Walk: \$100 (Lofino Park route)
- Parade: \$200

Checks are made payable to City of Beaver Creek and should be mailed or dropped off to our Public Service Department located at 789 Orchard Lane, Beaver Creek, OH 45434.

Refund Policy - application fees are non-refundable if the race organizer cancels the race. If the permit is rejected from any department, application fee will be returned.